

GOVERNMENT OF PAKISTAN  
MODEL CUSTOMS COLLECTORATE OF APPRAISEMENT  
CUSTOM HOUSE  
KARACHI  
\*\*\*\*

No. APPG/LA/5-36/2004

Dated: 1.10.2010

MEMORANDUM

Subject: RENEWAL OF CUSTOMS AGENT LICENCES FOR CLEARING AND FORWARDING OF GOODS & BAGGAGE DUE TO EXPIRY ON 31.12.2010.

In terms of Rule 96(1) of Chapter VIII of Customs Rules, 2009 notified vide SRO 498(I)/2009 dated 13.06.2009, all the Customs Agents, whose licences are due to expire on 31.12.2010, are required to apply for renewal of the same two months before the expiry date of licenses. They are advised in their own interest to apply for renewal of their licences upto 31.10.2010. Those who fail to apply for renewal of their licence within stipulated time will not be allowed to conduct their Clearing & Forwarding business after expiry of the validity period of their licence i.e. 31.12.2010.

2. An application for the renewal of the licence should be accompanied with the following documents:-

- (a) an affidavit to the affect that no case of tax fraud and criminal case has been finalized from the Court of Law or Tribunal against the licensee or any of the partners, as the case may be;
- (b) information about total number of declarations filed showing declarations of important exports separately and detail of cases made out against him.
- (c) Proof of payment of renewal fee which shall be rupees two thousand for renewal of licence for two year; and
- (d) An undertaking to furnish the Certificate of participation (for each year) in mandatory course from Directorate-General of Training and Research (Custom, Sales Tax and Federal Excise), within three months or as and when the course is conducted by the Directorate.

3. On submission of the above documents, the Licensing Section (A) will authorize payment of renewal fee and the licensees would be required to deposit the same in NBP, Custom House Branch, Karachi on the same or following day and deposit copy of paid challan in Licensing Section (A). The existing license in respect of candidates fulfilling the condition mentioned at para-2 shall be renewed.



Copy to



*(Signature)*  
(SHALRAKHAN)  
Deputy Collector of Customs  
(Licensing)

*Letter no 570/10*



- 1) The President, Karachi Customs Agents Association, 2<sup>nd</sup> Floor, Burhani Terrace, Bohri Road, Opp. Custom House, Karachi with the request to intimate the members of association to apply for renewal in time.
- 2) Concerned Customs Agent (by name through registered post).
- 3) Notice Board.